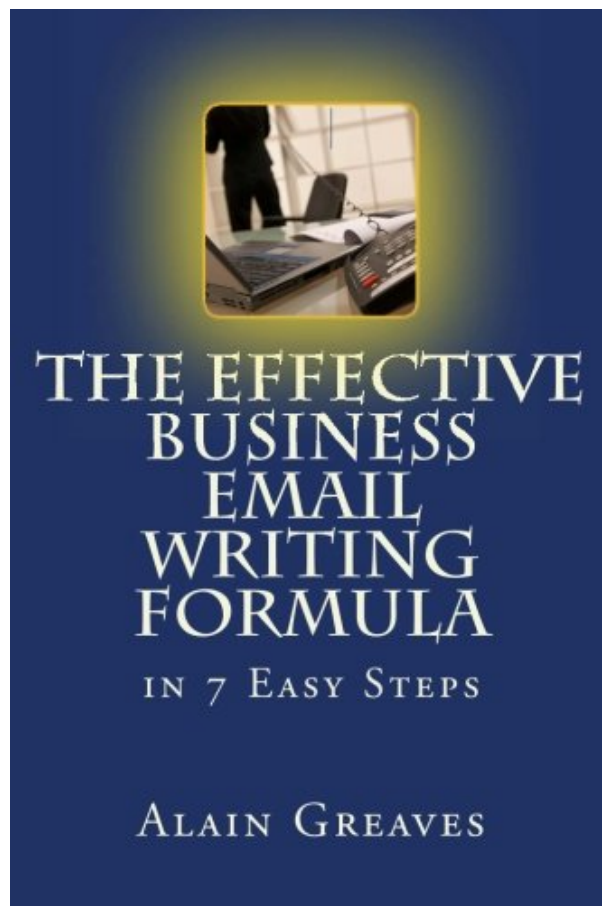


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About the Author

Alain Greaves is the founder of EZSteps Business English and has spent the last two years teaching Teachers how to teach English effectively. He is now a Freelance Instructor teaching Business people how to communicate quickly and effectively. Formerly, a full time lecturer in Business Studies, Communication Skills for Postgraduates and Undergraduates at the University of Bedfordshire in the UK and an expert in Business English Communication Skills. He has worked as a Consultant, Lecturer, Trainer, and Coach to thousands of business people all over the world, helping them develop their Business English Language Skills to become exceptionally successful in their own fields. As a life-long learner Alain is continuously striving to further develop his communication skills, so he can help others advance, develop, and improve. At university he studied architectural design, then marketing, and communication skills and MA Applied Linguistics. He has spent many years working as a businessman, entrepreneur, writer, educator as well as a professional musician. Alain is devoting his life to helping others to reach their potential and achieve their business dreams. He really enjoys working with those who are willing to learn, who have a desire to change their lives and become more successful in the process. Alain firmly believes that by developing your business English communication skills you can become exceptionally successful in whatever field you choose.

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